

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
October 8, 2018**

The following items were discussed and / or approved from the agenda:

1. The meeting was called to order at 1800 hours by President Boudreau.
2. Board Members present were President Boudreau and Director Abrott. Director Myers was absent. Chief Loveberg was also present, along with other members of SVVFR.
3. **Review and adoption of agenda:** President Boudreau moved to adopt the agenda as presented. Director Abrott seconded, and all were in favor. The motion passed.
4. **Approval of Minutes**
 - The minutes from the last Board of Directors regular meeting on September 10, 2018 were submitted by President Boudreau for approval with no corrections or additions. President Boudreau moved to approve the minutes as presented. Director Abrott seconded, and all were in favor. The motion passed.
5. **Public Comments and Discussion**
 - None
6. **Accounts Payable:**
 - a. ABC Fire \$168.00
 - b. Alling & Jillson, LTD \$1750.00
 - c. ARC Health & Wellness \$439.53
 - d. AT&T \$32.20
 - e. Care Flight \$30.00
 - f. Frontier \$161.77
 - g. High Desert Internet \$50.00
 - h. High Desert Internet \$75.00
 - i. Home Depot \$259.91
 - j. Jim Menesini Petroleum \$669.48
 - k. Kawchack Pump & Well \$375.00
 - l. Life-Assist \$447.80
 - m. Nevada Division of Forestry \$2500.00
 - n. NU-Systems, Inc. \$126.00
 - o. NV Energy \$45.26
 - p. NV Energy \$35.69
 - q. NV Energy \$203.50
 - r. NV Energy \$73.69
 - s. Renner \$3.98
 - t. Renner \$4.49
 - u. Renner \$28.65
 - v. Sirennet.com \$553.03
 - w. Standard Diesel \$115.55
 - x. Verdugo Lawn Care \$200.00
 - y. Verizon \$40.19
 - z. Yerington Auto Parts \$4.98
 - aa. Yerington Auto Parts \$51.61
 - bb. Zoll Medical \$72.00

- Director Abrott moved to accept the accounts payable as reviewed and presented. President Boudreau seconded, and all were in favor. The motion passed. The claims were approved as presented.

7. Accounts Receivable:

- Ambulance fees collected were \$1,333.98. In addition, we received \$6.70 in reimbursements, and \$6,545.00 in sales and rentals. President Boudreau moved to accept the accounts receivables. Director Abrott seconded, and all were in favor. The motion passed.

8. Correspondence Received:

- None.

9. Discussion and possible action to approve making application to the Nevada Public Employees Retirement System to designate the District Fire Chief position as a Critical Need Position.

- Eric Milvasky, Human Resources Director for Lyon County, joined by phone. The purpose of this designation would be to give Chief Loveberg and the District more flexibility regarding how many hours he can work and wages earned by him as a PERS retiree. He feels this would be the best option to allow him to work additional hours without jeopardizing his retirement. Discussed the requirements and process for approval.
- President Boudreau moved to approve Chief Loveberg and Mr. Milvasky working together to make application to the Nevada Public Employees Retirement System to designate the District Fire Chief position as a Critical Need Position, presenting the issue again at a future meeting. Director Abrott seconded, and all were in favor. The motion passed.

10. Discussion and possible action to authorize the advertising for and hiring of up to two (2) Fuels Management Technician positions to enable re-starting the trailer loan program.

- Chief Loveberg provided a salaries worksheet showing current and budgeted salaries.
- Discussed the need for additional personnel to manage demand for trailers.
- This action would allow us to hire 2 part-time employees. Cost could reasonably be covered by salary savings from vacant Asst. Chief position.
- President Boudreau moved to authorize the advertising for and hiring of up to two (2) Fuels Management Technician positions to enable re-starting the trailer loan program. Director Abrott seconded, and all were in favor. The motion passed.

11. Discussion and possible action to approve the purchase of the remaining mobile and handheld radios necessary for compatibility with upcoming Lyon County radio system improvements and the installation of the mobile radios utilizing funds from the District's acquisition fund.

- No grants are available at this time. Deadline for these models at this price is the end of the month. This purchase will enable us to equip the rest of the apparatus with compatible radios.
- Discussed adding enough radios to outfit anticipated new apparatus. Adjusted quantity. New total approximately \$17,737.38.
- President Boudreau moved to approve the purchase of the remaining mobile and handheld radios, with adjustments to quantity discussed, necessary for compatibility with upcoming Lyon County radio system improvements and the installation of the mobile radios utilizing funds from the District's acquisition fund. Director Abrott seconded, and all were in favor. The motion passed.

12. Discussion and possible action regarding the Fuels Reduction Management Program, including the grinding and disposal of vegetative material.

- Still working on clearing new site.
- We have a new volunteer who is willing to take on the trailer program coordination. He is also willing to assist with logistics on incidents.

13. Status of the sale and/or disposal of previously surplussed 1986 GMC 7000 Rescue (Squad 40).

- Jarbidge Volunteer Fire Department came and inspected Squad 40. They have paid and plan to pick up the apparatus soon.

14. Discussion and possible action regarding the purchase of an ambulance.

- The ambulance committee is still working. Will setup appointments with surrounding agencies later this month / early next month. Just received specs from Central Lyon. Currently looking at 3 different agencies / manufacturers.

15. Review, discussion, and possible action regarding updating the Smith Valley Fire Protection District Strategic Plan.

- No action.

16. Fire Chief's Report:

- 136 calls for service to-date. 12 since last meeting. Average 14.9 /month.
- 39 calls below last year's total.
- Chief Loveberg presented a Projects and Tasks Management List as requested in his evaluation.
- 6 AEMTs/EMTs went to Elko for the Rural EMS Conference.
- Ambulance Standbys have gone well so far.
- Volunteers participated in Smith Valley Fun Days yesterday.
- This is Fire Prevention Week. We will visit Smith Valley Schools next Tuesday.
- High School bonfire Friday evening. Bonfire permit was issued; SVFPD will be present with apparatus.

17. Discussion and possible action on the status and repair of District equipment:

- Rescue 40 repaired. Cost was less than the estimate. Standard Diesel is trying to get the turbo covered under warranty.
- Patrol 42 is at Standard Diesel getting a new turbo.
- Discussed how to avoid more issues with Rescue 40.
- Chief 401 repaired idler pulley.
- Water Tender 40 emergency light replaced.
- Engine 40 windshield being replaced tomorrow.

18. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- Chief Loveberg has an appointment with Greg Hunewill regarding drainage and grindings projects, the use of a backhoe at Station 40, and the hydrant at the school.

- Working on scheduling service and repair of propane heaters in the Station 40 apparatus bay. Asst. Chief Park recommended we have all stations checked out.
- Working on repairing or replacing locks on person doors at Station 40.
- Status on generator at Station 40: Chief Loveberg spoke with the County facility person. He is still in favor of donating / selling. He needs to follow up on finding a neutral party who can inspect the generator.
- 2 new pressure tanks installed at Station 40. Water is now working properly. New filter installed. Chief Loveberg asked them to also check the water system at Station 42. Will follow up.

19. Smith Valley Fire District Volunteer Comments:

- Volunteers present expressed thanks to Board and Fire Chief for service.

20. Board Member Comments:

- President Boudreau will be out of town for next meeting.
- Director Abrott commented he would like to see more use of new District email accounts.

21. Public Comment:

- None.

22. Requests for items to be placed on future meeting agendas:

- Critical labor shortage / FLSA exemption application.

23. Action to adjourn:

- President Boudreau moved to adjourn. Director Abrott seconded, and all were in favor. The meeting was adjourned at approximately 1912.

Respectfully submitted,
SW, Administrative Asst.